

Meeting Minutes 09/09/09 @ Norwood High School

In Attendance: Kelleigh Moulton, Carmel Kerrigan, Kate Schick, Paula St Cyr, Jack Muller, Steve Keefe, Beth Maloney, Terry MacDonald, Wanda Wood, Chuck Moulton, David Mueller, Karen Mueller, Lorraine O'Connor, Kat O'Toole, Jane Egan, Donna Martin, Maria Muller, Ed DeJesus, Nina Kelley, Brenda Farulla, Dotty Cronan, Liz Gassoway, Steve Conant, Cathy Connor-Moen.

Call to order at: 7:08pm

Secretary: Motion made to accept May meeting minutes, minutes accepted and filed. June meeting minutes were informal, motion made to amend June minutes adding the scholarship given for a student to attend music camp.

Treasurer: Year ending 8/31/09 not prepared as of yet due to camp difficulties. Waiting to hear from Dotty regarding settling with the camp.

Vice President: Assisting with Ways and Means on fundraising, the elected board voted on stadium seats to be sold at Norwood Day. The seats would have business card ads on them 6 ads @ \$25 per ad \$150 towards the cost of the seats. Ads didn't work for the seat the company presented a new seat @ \$6.50 cost we would sell for \$10 per seat and the cost to purchase these would be \$500. Six seats already sold. Ads placed: Bob Martin-Certified Chimney Sweep, Greg Orphanos Companies, Colonial House, John O'Connell Electrical, Don Gallaghers AC, and Portraits in Nature-Lauren Clough.

Ways and Means: Pie Sales order forms went out with the kids. Thanks were expressed to Terry, Ed, Steve, and Ashley. Pies are a 30% profit to student accounts, orders to be returned by 9/24 with a delivery of 11/20/09. Norwood Day is 9/19/09, will be selling clings, t-shirts, new merchandise such as shorts and sweats. Volunteer sign-up sheet being passed around. PMA booth is located on the main drag in the center. To date we have sold \$275 band and color guard items. A sample of shorts and order forms were given to Ashley for the choral kids-not a big response. Wanda stated she would like to see more in the choral area.

Camp Coordinator: Camp happened and we came home early...significant weather, no running water, manual toilet flushing, and no electricity. The money issue has not been resolved as of yet still in the works. The counselors, staff, and chaperones were awesome and the kids were incredible, couldn't ask for better. Sad to be leaving it was a privilege to work with everyone.

Webmaster: has done an amazing job, everyone has a PMA email address mail will bounce back when your box is full make sure you delete your mail. The ability to have your mail only go to your personal email account can be set up, just email Terry and this can be taken care of.

Marching Band Coordinator: The truck for marching band competitions, Russ called Dotty asking if we had dates yet, Dedham put in all their dates for trucks. Tim Gearty handled the truck last year, Jack spoke to Tim and he said he would drive the truck again this year. When Jack went down to pay the bill from camp Russ was on vacation. Steve not happy with the company he and Cathy will discuss this further.

New Business: Norwood Day is 9/19. Elementary instrument sign-up is 9/21, Elana contacted Kelleigh and would like to have the PMA present with a table and also some

volunteers to help with the sign-up process. Starts at 4pm at the Cleveland School and runs until 8:30pm. Light refreshments will be served by the PMA as well as a merchandise table. Newsletter/Brochure explaining who the PMA is and what role we play is in the works, waiting on approval. The Marching Band Classic is Sunday 10/18 at Xaverian Brothers High School in Westwood, they were kind enough to allow us use of the facility at no charge. Parking will be at the Mercer lot where the band currently holds their practices. We will be paying for 2 custodians, Charlie Stevens the Athletic Director said we also need a police detail from Norwood and 1 from Westwood and there will be limited school access. Snack shack access will be given and Wanda will be kept informed. The Preview show and family picnic usually held the 1st week of October isn't on the calendar due to no location to have it. Calendar was distributed and is subject to change. Carmel added April 30th for Jim Plunkett at Concannons. Terry pointed out that the Nov meeting was TBA on the calendar, meeting was discussed and the 18th was selected.

President: The Baystate Scholarship Fund-they used to give \$1000 this year it was reduced to \$250, we can treat this year as a donation or have the PMA add to it to bring it up to a \$1000: \$1000 Paul Alberta Scholarship \$1000 name this one after a woman. Wanda thinks keep 2 scholarships @ \$1000 and rename it the PMA Choral Scholarship and the other one the Paul Alberta Instrumental Scholarship. Carmel made a motion to keep the amounts and rename the scholarships. Motion was seconded and approved. Kelleigh passed around thank-you notes from scholarship recipients for everyone to read.

Special Appearance Steve Keefe: Golf Tournament, Steve thanked the committee: Dotty, Brenda, Fran Rush, Chuck, Kelleigh, Greg, and Steve. The volunteers and golfers were great and the weather was good. The tournament was successful financially, cut prices and sponsor fees. The winner was alumni Nick Kakis (not sure of spelling) total revenue down. Golf committee purchased magnetic clips w/ Norwood Music logo on them there are approx 100 left \$125 in profit. The luncheon at Lewis was nice, low key Cathy thought it was great. Golf committee started as a fundraiser talk about making it a committee, need a vote to approve making it a standing committee. Jack added when we fund raise to allocate the fundraising, Cathy loves the idea of golf tournament being a standing committee and Brenda added that it would change the amount of people we need for a quorum if we add another committee. Jack also stated all fundraising falls under ways and means which is a sub-committee. Carmel made a motion to put off discussion of making the golf tournament a standing committee, then amended her motion to continue the golf tournament put off till next month discussion for making it a standing committee, motion was seconded and approved.

Steve Conant: lost the marching band practice facility, the process to look for a field was unsuccessful, the recreation dept was uncooperative we would be given the last hour of practice time at the middle school which would result in 3 hrs lost in practice time, the Balch was a tight neighborhood didn't want to ruin the fields, found a lot at Mercer and they were happy to help us out for no cost. Proof of insurance was needed which Bernie Cooper produced in a quick manner. The negative side to the lot is bathrooms and storage. We will need a storage container that locks and porta johns, sidewalk chalk and ivory soap to mark the parking lot, trash bags for clean-up, AC charger adapter. Asking the PMA for \$264 for porta john, \$410 for storage container from Boston Trailer. Bob Martin is looking to secure a pull behind trailer to transport equipment back and forth from the lot to the HS as equipment is used during the day and for marching band. Weather conditions also pose a problem as there is no building use at all. Need to establish some sort of connect-ed to the parents in the event we have to shut down practice site. Jack made a motion to expend amount not to exceed \$750 and if more is

needed Steve can come back and ask for more, motion was seconded and approved. Also looking for a couple of Dads at the beginning and end of rehearsal as well as having a mom on hand. Carmel volunteered to work on a volunteer sheet with phone numbers and emails to help secure volunteers.

Director of Fine Arts: looking to hire an accompanist to aid in choral classes with C Martin. Due to budget cuts Mr. Chisholm has picked up choral classes and C Martin would like to keep his 8th grade choral class to teach himself. This would create an unsafe class size and having an accompanist in the class would give him another adult and someone that would play the music and leave him to teach the kids. Asking the PMA to pay for the accompanist, she can support some of this expense in her revolving budget but not all. Approx cost is \$20-25 per hour, asking the PMA for up to \$5000 this is for 1 year only. Jack asked who the accompanist would be employed by with Cathy's response the Norwood Public Schools. Liz feels this won't be just a year thing. Much discussion about the safety of the class sizes and the quality of education using Mr. Chisholm out of his area of expertise. Dave Mueller asked if this fit within the mission of the PMA for which Jack answered yes. Brenda made a motion from the PMA to give up to \$5000 to the revolving account to fund the position payable upon request by Cathy, motion was seconded and approved. Carmel's concern was this being made public that the PMA fund this position with all the budget cuts they will continue to cut music with the reasoning that the PMA can pick up the tab. Going forward Jack states we can always say no. Cathy states the Florida Disney trip was approved by the school committee revisited costs and will discuss at the next meeting.

Next Meeting: Wednesday 10/14/09

Respectfully submitted by Kate Schick Secretary

Any requests for corrections contact kschick@norwoodpma.org