

Norwood PMA Minutes for Oct. 14. 2009
Meeting commenced @ 7:02pm

Attended by: Kelleigh Moulton, Paula St. Cyr, Donna Martin, Maria Muller, Charles Fred Moulton III, Beth Maloney, Terry MacDonald, Keith Dyckes, Vickie Dyckes, Bernie Cooper, Brenda Farulla, Dotty Cronan, Steve Conant, Wanda Wood, John Muller, Cathy Moen, John Kelley, Karen Mueller, Dave Mueller

- I. Call to Order
- II. Opening/Welcome
- III. Reports of Officers & Committees
 - a. **Secretary:** September minutes accepted with the motion to amend the minutes for “spell-check” corrections. – motion accepted.
 - b. **Treasurer:** report reviewed. These are preliminary numbers – Jack will e-mail final figures to the board due to pending camping 2009 figures. Discussion by Jack on how to raise more money: i.e.; student activities and fund raising for student accounts. Discussion on Harp Fund – what are the funds used for; there is no formal documentation as to what the stipulations for the moneys are. Bernie Cooper has some knowledge of these origins and he will try to investigate further. Discussion as to how to delineate how all funds are earmarked: i.e.; restricted funds – trip fund is only used for trips. Future discussion for a general explanation on how various accounts are set up. Motion made to move Harp Fund money – motion withdrawn in view of further investigation on how these funds were to be used when fund was set up.
 - c. **Vice President** – not available for report
 - d. **Ways & Means:** Pie sales are at > \$9000; delivery date Friday, Nov. 20th at NHS cafeteria 2:30-5:00pm pick-up times.
Norwood Day Sales of merchandise: \$292.50 Instrument sign-up night: \$77.50 New merchandise to be picked up – seat cushions with business cards printed on them – will be available at the Classic
Ideas for future fund raising: 1) Meadow Farms Cookie Dough sales with 40% of the profits to student accounts (?? before Feb. vacation). 2) Tupperware Fundraiser. 3) Raffle for a one night stay at the Radisson at Patriot’s Place (needs to be approved by town clerk). 4) Door to door sales of clings. 5) Grand Café (no)
Kelleigh will e-mail board for a vote to choose a fundraiser; once choices are selected, she will ask the elected board to vote on it.
Ways & Means will be using Chilly Bears for merchandise.
 - e. **Hospitality – MB Classic:** snack at Xaverian is restricted to only what they sell per Board of Health permit. Nothing further.
 - f. **Camp Coordinator -** \$202 was charged per camper. Camp bill finalized. Contract with Camp Tapawingo is now expired – awaiting new contract. ?? raised whether to seek new place. Thank you to Dotty for all her years of work.

- g. **NHS Choral Coordinator** – Madrigals @ King Richard’s Faire Oct. 12 went well. Brenda, on behalf of Bob Howe, asked for board to vote on buying the poinsettias for Madrigal Banquet – will contact Bob as to how many are needed. Motion made to allow for up to \$500 to purchase poinsettias – motion approved.
 - h. **Marching Band Coordinator** – Thank you to all the parents who stepped up to help with band equipment loading and unloading through the season.
 - i. **Classic Coordinator** – 1) MB classic – bus parking & equipment will be at Mercer lot. Porta potties to be secured. \$100/unit \$150 for ADA unit. More logistics will be available on Sunday. 4 police officers will be on duty 2- Westwood 2- Norwood. Kelleigh will reach volunteers by e-mail. A thank you will be placed in the program to Xaverian and an announcement will be made. Student Director, Rebecca Baturin, wrote a letter to Mercer thanking them on behalf of the Marching Band students. Mercer will receive free tickets for the event.
 - j. **Sponsor letter Coordinator** – 1 Corporate sponsor – Lewis’ Bar & Grille; thus far we have \$1490 in sponsor donations.
 - k. **Director of Fine Arts** – instrument lessons have started @ CMS. There is a need for a violin teacher. Thank you from Chris Martin for funding the accompanist @ CMS – Kristie Saling. School Committee knows that PMA is funding this position. Disney Music Trip final plans pending. Cost is ~\$1200/student. Parent info. meeting was held and this trip was approved by School Committee in July. Parents’ concerns over costs and Cathy explained that students are given the opportunity to fund raise and that this is an educational experience to enhance music education.
- IV. New Business – motion to make the golf committee a standing committee – motion accepted.
 - V. Announcements – Next meeting 11/18/09
 - VI. Adjournment – 8:55pm

Respectfully submitted by Terry MacDonald in the absence of Kate Schick – Secretary
 Please e-mail for any corrections Terry MacDonald @ gtd.macd@verizon.net