

PMA Minutes for January 19, 2011

Attendance: Lorraine O'Connor, Beth Maloney, Nina Kelley, Donna Martin, Michelle Morales, Jane Egan, Ed Ferris, Dave Mueller, Carmel Kerrigan, Kate Schick, Terry MacDonald, Maria Muller, Steve Conant

- I. Call to Order 7:10pm
- II. Opening – Welcome: Carmel will chair this evening's meeting in Kelleigh's Absence
- III. Report of officers:
 - a. **SHS & CMS Choral Coord:** Madrigals going to New York April 14-16th pending approval by the School Committee this evening. Sound FX will be performing at Belmont HS Feb. 7th; A Cappella Concert @ CMS on March 18th: Ashley and Steve will need parent volunteers for this. CMS Honor Chorus will sing the National Anthem @ the Providence Bruins Game on March 6th. 1st payment for the Great East Festival is due 2/4 and will be collected by C. Martin @ CMS. Great East festival dates: May 13th for Elementary Honor Band and May 27th for CMS choral groups. MICCA Norwood groups and performance times will be posted on the website. "Guys & Dolls" playing @ the Savage Center 1/21, 1/22, & 1/23.
 - b. **Secretary:** Dec. 2010 meeting minutes approved and accepted.
 - c. **Treasurer:** Cash flow increased by >\$9600. Took in \$932 at Winter Concert – will go into Fine Arts Music (FAO) Revolving Fund. Last year, these funds were used to offset camp costs. Dave explained that he will collect the funds and then write a check to the FAO Music revolving Fund. Cathy mentioned that moneys can be used for lessons, scholarships, non-budgeted items as needed.
Treasurer's Report accepted and approved.
Dave presented and explained the use of a Budget Projection Form going forward, so as to better allocate where funds need to go.
Discussion re: running concessions at Foxboro Stadium and how this process works. Carmel explained that it is a huge commitment and takes much advanced planning.
 - d. **VP** – no report
 - e. **Ways & Means:** Next meeting will be at the Chateau Restaurant for the PMA fundraiser. Terry will post flyer and information on the website. 20% of the evening's proceeds will go to benefit the PMA student programs. Another fundraising idea was proposed: gift card gift back. We would get 5% of gift cards purchased on-line. Kate is looking into this.
Trivia Night – "Ken Ryan" is the Trivia host – April 15th @ the Elks. Merchandise sales brought in \$894 from concerts and donations. Thank you to the board for voting in the earlier funds to allow for purchase of merchandise.
 - f. **SHS Instr:** Thanks for stage crew help at concerts. Will need help with March Instrumental Concert 3/23rd and for MICCA weekend.

- g. **SHS Jazz Coord:** Feb 17th Jazz Classic @ CMS. Discussed hospitality for the night. Donna will contact Beth to see if she will handle this or she will be in touch with Carmel & Kelleigh if this needs to be handled differently. ?? whether to just sell candy & H2O in the lobby or to have pizza also. Jazz Night @ the Sheraton Four Points moved to May 5th.
- h. **MB Coord:** Pizza party Feb 4th 7-10pm at VFW.
- i. **Webmaster:** Discussed e-mail from Backstage Booster member inquiring whether the PMA advertises their drama productions. PMA will continue to advertise music programming with the knowledge that if a request is made from BSB, we will consider it on an individual basis.
- j. **President's Announcements:** Carmel presenting in Kelleigh's absence. A vote to approve the purchase of a new floor for the Winter Guard was done by e-mail: approved \$1435 - shipping not included. Mrs. Moen will place the order. ??? whether the MB will go before the school committee to present their trophy?? Usually this is done by invitation from school committee. Cathy will look into this.
MICCA weekend: Paula & Mike St. Cyr will coordinate this year as long as there is someone to shadow them for the future. Jane Egan looking to set up an e-mail sign-up response for volunteers. Jane will set-up an automated response system that can be accessed on the website and then sent to parents via e-mail. Volunteers will automatically get plugged into time slots.
There will be a large need for help with hospitality. Carmel stated that the board would like to see more choral parents join the PMA board. Brain-storming ideas to seek new members.
- k. **Director of Fine Arts:** MICCA schedule reviewed. Will send schedule to Terry for posting on website. Transcripts are coming in for scholarship recipients; Dave will issue checks. All-State auditions coming up 1/29/2011. Cathy mentioned that volunteers will be needed to pack up the West building so that items can be moved to the new HS by the end of the school year in June. Carmel asked then when all the needs are known, the board can be notified for what help is needed.
- l. **Announcements:** Next meeting Feb. 9th @ the Chateau.
Adjourned @ 8:30pm.

Please e-mail me with any corrections.
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Respectfully submitted,
Terry MacDonald
Secretary

