

PMA Minutes for April 27, 2011

Attendance: Lorraine O'Connor, Donna Martin, Ed Ferris, Dave Mueller, Nina Kelly, Carmel Kerrigan, Terry MacDonald, Cathy Moen, Kelleigh Moulton, Ashley Nelson, Kate Schick, Maria Muller, Jane Egan,

- I. Call to Order 7:06pm
- II. Opening – Welcome
- III. Report of officers & committees:
 - a. **Secretary:** Motion to accept February & March meeting minutes accepted and approved.
 - b. **Treasurer:** Dave explained the report March report. YTD cash flow of \$6432.99. Discussion as to whether the Great East festival should be considered a trip –vs- a performance. Motion made to re-direct The Great East Festival under Student Activity & Performance Fund: motion passed. Motion to accept the Treasurer's report: accepted.
 - c. **VP** – ballots are in. Two positions still need to be filled. Elected Board positions as stated thus far: President: Kelleigh Moulton; VP: Carmel Kerrigan; Secretary: open; Treasurer: Dave Mueller; Ways & Means: Kate Schick. Motion made to accept 2011-2012 Elected Board positions as stated thus far: Motion accepted and approved. Ed Ferris will take over Publicity/Database and continue with Sponsorship position. Candidates for unfilled positions are being sought. Discussion as to the Trip Coordinator position and role. Decision that individual trips should be handled by the coordinator of that group. Joint group trips to be handled by all coordinators working together. Motion made to abolish specific Trip Coordinator position and to go along as to make each individual coordinator responsible for individual trips and groups to work together on group trips: motion accepted.
MICCA Choral Hospitality: Carmel wanted to thank Mary Taggart who helped and volunteered her time in the kitchen all of Saturday & Sunday. Board will send her 2 concert tickets as a Thank You. The Baturin Family donated a \$50 Hannaford gift card and a thank you will go out to them as well. MICCA profit \$2150.76. Carmel thanked everyone for their help.
 - d. **Ways & Means:** Trivia night cancelled due to lack of interest. Merchandise sales: @ Choral Classic - \$140; @ Instrumental Classic - \$115. Car Wash is June 11th from 9-1pm (same day as the NHS Last Hurrah). Car Wash funds go to Individual Student Accounts. Parents who work the car wash will get credit to their students' accounts.
 - e. **SHS Jazz:** May 5th Jazz Night @ The Sheraton Four Points. Alyssa Jones will be the Jazz Guest Vocalist. Paying her \$300. CMS Jazz will play after they perform @ Junior MAJE in Stoughton that afternoon. PMA will pay for pizza for CMS Jazz since they missed the opportunity for pizza due to the cancellation of the Elementary tour. NHS Jazz Ensemble to perform @ Hatch Shell 5/15.

- f. **SHS Choral Coord**: Beth not present. Report from Ashley: Madrigal NYC trip final costs presented. Performances went very well. Cost to the PMA = \$521.97.
- g. **SHS Instrumental**: Pop's Night 5/18. \$8 pp. Kate will need help with stage crew and door guards.
- h. **CMS Choral**: 4 choral groups going to Great East. May 27 total of 182 students, faculty and chaperones.
- i. **CMS Instrum**: ***5th Grade Honor Band = 40 students and 9 chaperones going to Great East. Final cost to PMA ~ \$300 for chaperones*** No 5th Grade Honor Orchestra attending this year.
- j. **Trip Coord**: Karen not present – Dave presenting: Music Camp (8/14-8/20). Camp budget presented. Trying to reduce costs by increasing number of students attending. May open up to drama students. Discussion to raise the cost of camp per student. Estimated cost at this time to run camp ~\$42,000. Discussed ways to find new fundraisers to fund camp. Camp venue change discussed; it was stated that it would take 1-2 years to research this and costs may actually be more. Discussed where to transfer funds from to subsidize camp & ??? raising the camp fee. Idea to auction off old music trophies @ The Last hurrah PMA table. Possibly having a silent auction. Motion made to increase music camp fee to \$405 per student. Motion passed. First payment \$205; Second Payment \$200.
- k. **Director of Fine Arts**: MICCA – thank you to Paula & Mike St. Cyr for coordinating. Huge thanks to Carmel for Hospitality. 3 Gold Medal Choral groups performed @ Mechanics Hall. 5th Grade Honor Band played at the All-State Conference as well as many Norwood Music faculty members gave clinics at the conference. Music Budget discussion: Cathy explained that her budget was asked to be reduced by \$30,000-\$40,000. Her first level of cuts totaled \$32,463. Elementary instrumental has been re-instated. Performance fees will be going up to \$150. Students using school instruments will have to pay a user fee. Transportation fund is being cut but this is still a fluid discussion. Cathy clarified the fact that fees and stipends are contractual. Performance fees do not go into her budget. Town funds a certain amount but there is a gap. Sometimes these funds cover the costs and sometimes they don't. Cathy's revolving fund cannot be frozen. Final budget has not been solidified.
Brass Quintet to play at the State House 5/13. Invited by Rep. Rogers. 5/23-5/26 recital week.

President: Scholarships: a scholarship committee would like to work with Cathy as to help with decision process. Cathy explained the use of the rubric and how scholarship recipients are determined. Next PMA meeting moved to 5/17. Pop's Night 5/18. Senior awards Banquet @ the Apollo June 1st. Letters have been mailed to seniors and their parents. **An on-line vote** was approved to move Winter Concert proceeds from PMA accounts to Cathy's revolving fund.

Meeting adjourned @ 9:35pm

Please e-mail me with any corrections.

gtt.macd@verizon.net

Respectfully submitted,

Terry MacDonald

Secretary