

PMA BOARD MEETING MINUTES

April 13, 2005

Meeting held at the VFW and started at 7:10 PM

Present: Beth Scanlon, Ellen Schnelle, Anne Cirillo, Irene Aurilio, Keith Fogarty, Peter McFarland, Fran Rush, Alan Bouffard, Niki Orphanos, Bob Howe, Dottie Cronan, Lorraine O'Connor, Brenda Farulla, Mary Ellen Dundaro

SECRETARY:

Amendment to Feb. minutes – the car wash will be run by Pat Aronson and Brenda Farulla

TREASURER:

Anne reviewed the report. We need to start working on the budget for next year. Not enough history is available so it would be based mostly on this year's expenses.

A proposal to re-group various funds was outlined.

Student encumbered funds – money has been transferred to the Italy trip for applicable students. Money for lessons will be transferred to the town.

VICE PRESIDENT:

No new business

WAYS & MEANS:

Not present. No report.

FINE ARTS DIRECTOR:

Fine Arts Festival was a great success. A lot of people attended.

Italy trip leaves Friday.

\$200.00 is needed to cover tips. The board voted to give the \$200.00

PUBLICITY:

Press releases: Orchestra Night, Jazz Concert at Concannon's, Beatles concert, Pop's Night, Elementary Concerts

Car Wash – 5/21 at Municipal Lot \$5.00 per car

PHOTOGRAPHER:

No report .

WEBMASTER:

Increasing hits every month

Questions were raised about advertising on the Web Page, also about finding sponsors and whether or not we would need disclaimers, etc. A committee will be formed to look at the possibilities

Bob Howe plans to send pictures home from Italy for the website so parents and friends can see what the kids are doing.

SHS PERFORMANCE COORDINATOR:

Orchestra Night – no door charge – need chaperones and stage crew

Pops Night – need door monitors and stage crew

ASST. PERFORMANCE COORDINATOR (SHS - JAZZ BAND):

Jazz Classic went well.

Concannon's – May 3rd. Need to get letter out by this weekend.

Deadline for tickets is 3/28. \$10.00 per ticket \$100.00 per table

ASST. PERFORMANCE COORDINATOR (SHS – MARCHING BAND):

No report`

ASST. PERFORMANCE COORDINATOR (SHS – CHORAL GROUPS):

MICCA was a great success.

Italy trip leaves Friday – still trying to work out some problems with the travel service

ASST. PERFORMANCE COORDINATOR (CMS):

. Friday the middle school jazz band travels to the elementary schools. The PMA pays for their lunch.

SPECIAL FUNDRAISING, 50/50:

Julie and Steve Lydon - \$104.09

Since there will not be a spring dance we will have 50/50 at Concannons to raise money

MUSIC CAMP & TRIP COORDINATOR:

One meeting has been held so far and they will be working on sending out letters soon.

Terry McDonald will be the camp nurse this year

HOSPITALITY:

No Report

NOMINATING COMMITTEE:

Please get any suggestions to Peter, Dotty and Lorraine by May 1st

Open Board Positions:

President

SHS Performance Coordinator

Hospitality Assistant

Web Reporter

Trip Coordinator

Publicity

Student Data Base

Photographer

UNFINISHED BUSINESS:

The new by-laws have been reviewed and amended

They will be on the website for viewing and will be voted on at the May meeting

NEW BUSINESS:

Discussed sending a letter with a magnet to advertise the PMA and attract new members. We need to target the middle school parents. We need ideas about what to put on the magnets.

Bob Howe raised a concern about the upcoming trip and the chaperone situation now that George Usevich has had to cancel his plans to participate. That leaves us with only 2 chaperones, both female. The point was made that we need a male chaperone and the question was raised regarding who will it be and will they be paid. He was told that Cathy Moen would decide who the male chaperone would be, and that since the PMA has

already agreed to pay for 3 chaperones, he will be reimbursed by the PMA for the trip expense.

PRESIDENT'S REMARKS:

The VFW will donate a new American flag for parades. The morning of the Memorial Day Parade Russ from the VFW (and the USMC) will show the kids the proper way to hold and march with the flag.

All Pro did an extra week of collecting and collected an additional \$1212.00

10 CD's were given to Ellen and Beth to be passed on to the principals, teachers, etc as PR for the music program. Those who received them were very appreciative.

POP's – The VFW will get the award this year.

Senior Banquet – letters have been sent. There are 51 seniors this year. Flowers and centerpieces will be ordered this week.

Usually the PMA gives each senior a small gift. Peter will look for mugs.

MICCA Choral Festival – Thank you to all involved.

The Board needs to discuss which events the PMA takes the volunteers out afterwards. A suggestion was made that if the PMA takes the door, we will take out the judges and volunteers.

Concannon's – The PMA will pay for dinner and drinks for professional performers and staff after rehearsal, before the performance. After the performance, everyone is on their own.

Insurance – E A Stevens Co., Boston seems to be knowledgeable and reputable. A ballpark estimate of the cost was \$1379.00 for general liability and \$500.00 for directors and officers per year. We need copies of the by-laws and articles of incorporation to proceed.

All Pro donations – in the future we should send thank-you notes to people who make large donations.

**IF YOU ARE UNABLE TO ATTEND THE NEXT MEETING,
PLEASE E-MAIL YOUR CORRECTIONS TO THE SECRETARY
AT: iaurilio@norwodpma.org**