

PMA BOARD MEETING MINUTES

December 8, 2004

Meeting held at the home of Dottie and Tom Cronan and started at 7:15 PM

Present: Sandy Ferzoco, Ellen Schnelle, Anne Cirillo, Pat Aronson, Irene Aurilio, Peter McFarland, Fran Rush, Alan Bouffard, Vivien Bouffard, Nicki Orphanos, Bob Howe, Leah Howe, Dottie Cronan, Lorraine O'Connor, Brenda Farulla, Marsha Notarangelo, Jack Muller, Terry MacDonald, Antoinetta Zambito

SECRETARY:

Apologized for late minutes from last month. Should be available on website later this week. Hard copies brought to meeting for anyone to read if interested.

TREASURER:

Fund balances as of November 30th submitted. Still has some reclassifications to do. Harvest Dance brought in \$800.00.

VICE PRESIDENT:

Anyone interested in attending and chaperoning the Fine Arts Semi can see Ellen for tickets.

Ellen is in the process of putting a book together to write the job description for the next person taking her position.

The Christmas concert is usually an open meeting, but this year we will not do that since there is so much in transition at this time. We will have an open meeting as usual at the POPS concert, and the board voted to have the 2nd open meeting at the instrumental classic concert in March.

WAYS & MEANS:

Monday is cheesecake delivery day. 2:30 – 4:30 pick –up. Anyone available to help please be there by about 2:00 PM.

AllPro calls started Monday. If anyone has any issues, complaints, or names of people who should not be called, please let Pat know

May 7th is the Beatlemania Show.

FINE ARTS DIRECTOR:

Not present but sent original Holiday songs which were sung by the group. (Obviously their children got ALL of the musical talent. This group can't carry a tune in a bucket! They did have fun though!)

STUDENT ACCOUNTS AND DATA BASE:

Not present. No report.

PUBLICITY:

Peter made a guest appearance on the Norwood based TV show "The System" which will be aired tomorrow. He spent about 20 minutes on tape talking about a variety of music program events.

Press releases have been done for the holiday concerts and events.

PHOTOGRAPHER:

Not present. No report.

WEBMASTER:

Classified ads have been added to the website. "Music Market Basket" includes for example, used instruments for sale.

She has priced the cost of making the CD's from last year's music program. The cost will be about \$8.00 each to make, @ 150 pieces. She still needs to make contact with the student artist who designed the cover to finalize that.

A motion was made and approved to go forward with this and to charge \$15.00 for each CD, pending Beth Scanlon's approval. Orders can be taken at the winter holiday concert if approved.

SHS PERFORMANCE COORDINATOR:

Vivien has been in touch with Mr. Conant re: the holiday concert. The concert will be on Thursday, December 16. Anyone who can sign up to help please see Vivien after the meeting.

Chaperones are needed for instrumental groups in the cafeteria. Bob and Leah Howe will chaperone the choral groups.

After performing, students will sit in the back of the auditorium.

ASST. PERFORMANCE COORDINATOR (SHS - JAZZ BAND):

Mailings for the Jazz Classic will be going out next week.

ASST. PERFORMANCE COORDINATOR (SHS – MARCHING BAND):

No new business.

ASST. PERFORMANCE COORDINATOR (SHS – CHORAL GROUPS):

\$405.00 from sale of poinsettias at the madrigal banquet will go into the choral trip fund, as voted on by the board. The poinsettias are usually considered part of the expense of the banquet and are covered by ticket sales. Usually they are discarded after the end of the holiday functions, so this is the first time they have been sold. Therefore, there is no transfer of funds necessary.

PERFORMANCE COORDINATOR (CMS):

Concert tomorrow night. Some door monitors are needed, otherwise everything is all set.

Middle School Honors Chorus will sing at the Providence Bruins game on January 23rd. They also have another team building retreat scheduled.

SPECIAL FUNDRAISING, 50/50:

\$101.09 goes to Diane DeGeorge for the 50/50 raffle this month.

MUSIC CAMP & TRIP COORDINATOR:

No new business

HOSPITALITY:

No new business

FUND CLASSIFICATION REVIEW:

Nothing to report

UNFINISHED BUSINESS:

No report.

NEW BUSINESS:

No new business.

**PRESIDENT'S REMARKS:
HAPPY HOLIDAYS!**

**IF YOU ARE UNABLE TO ATTEND THE NEXT MEETING,
PLEASE E-MAIL YOUR CORRECTIONS TO THE SECRETARY
AT: iaurilio@norwodpma.org**