

PMA BOARD MEETING MINUTES

January 12, 2005

Meeting held at the VFW and started at 7:05 PM

Present: Beth Scanlon, Sandy Ferzoco, Ellen Schnelle, Anne Cirillo, Pat Aronson, Irene Aurilio, Keith Fogarty, Peter McFarland, Mary Dewar, Fran Rush, Alan Bouffard, Niki Orphanos, Bob Howe, Dottie Cronan, Lorraine O'Connor, Brenda Farulla, Marsha Notarangelo, Jack Muller, Antoinetta Zambito. Also Mary Ellen Dundaro.

SECRETARY:

Addendum to last month's minutes from Sandy Ferzocco: Thanks to Bob and Leah Howe and Jane Giblin for all their work in making the Madrigal Banquet such a success. They all did a great job.

Also, Thank you to Dotty Cronan for hosting last month's meeting and Holiday Party at her beautiful home. We all had a wonderful time.

Last month's minutes were accepted. No new business from the secretary.

TREASURER:

Fund Balances were presented.

The choral trip money will be held in a separate, temporary fund. Once the money is used, the fund will close.

Some suggestions from the accountant were to close out obsolete funds and streamline the books by transferring the money in them to the General Fund. The idea is to simplify the books, make it easier to understand and eliminate redundancy.

This would necessitate a yearly budget that would look at planned expenses and how the money is allocated. Expenses/Revenues would be budget issues.

A budget committee was set up which will be chaired by Anne Cirillo and members of the committee will be Jack Mullin, Pat Aronson, and Lorraine O'Connor.

VICE PRESIDENT:

Request was received from the Balch School for funding for their Young Audiences Program “Made in the Shade”.

It was pointed out that the decision was made last year by the board to no longer fund this program. Historically the PMA arranged these programs for the elementary schools and obtained the funding from outside sources, but it was found that some of the elementary schools were arranging their own programs, often duplicating our effort and seeking funding from the same sources. We decided to let the elementary schools pick up these programs themselves, and turn our efforts to providing in house music programs from our high school and middle school performing groups. Therefore this request was denied. The Director will explain the above the the Balch.

The date of the Spring PMA Dance will need to be changed as it conflicts with the UNH Jazz Competition.

WAYS & MEANS:

Pat thanked all the volunteers who helped with the cheesecake sale.

AllPro has finished their collections. Their efforts raised \$4200.00 for the PMA.

FINE ARTS DIRECTOR:

Beth has been working on curriculum development for next year with elementary teachers from all over the state and feels fortunate to have the program and resources we have in Norwood. (We feel fortunate to have her too)

She was sorry to miss the Holiday Party, especially the wonderful job that was done singing her original holiday songs.

STUDENT ACCOUNTS AND DATA BASE:

Account corrections were received from Beth and will be entered.

The new address list is needed and will be provided to Keith by Beth.

Anne pointed out that the accountant suggested that the student fund part of this position be transferred to the Treasurer as that is who should be handling the money. Keith was in agreement. The Board also agreed.

PUBLICITY:

Publicity reports have been sent for Jeannie Lee and MENC, and for Dr. Quigley and Peter Strano being knighted at the Madrigal Banquet.

The Jazz Classic info will be sent this week.

Beatlemania will also be sent in.

High School report: They are now taking architectural firm bids for the work needed to be done at the high school.

PHOTOGRAPHER:

No new business. Mary thanked Bob Howe for all his help taking pictures at many recent events.

WEBMASTER:

No new business. Many hits to the site. If anyone has any info and/or pictures please send them in.

SHS PERFORMANCE COORDINATOR:

Alan thanked everyone for their help with the holiday concert. The group thanked Alan and Vivien for doing a great job coordinating the event. It went very well.

ASST. PERFORMANCE COORDINATOR (SHS - JAZZ BAND):

The Jazz Classic is February 17th. Niki asked people to sign up to help. A sign up sheet was passed around.

ASST. PERFORMANCE COORDINATOR (SHS – MARCHING BAND):

No new business.

ASST. PERFORMANCE COORDINATOR (SHS – CHORAL GROUPS):

Madrigals made many holiday appearances and were very well received. On one of the days the madrigals traveled to school based concerts, lunch was paid for by Bob Howe. The board voted to reimburse Bob for this expense.

PERFORMANCE COORDINATOR (CMS):

Due to a water main break at the Middle School, the 7th grade holiday concert was re-scheduled to last week.

Saturday the Honors Chorus will have their retreat from 1PM to 5PM.

January 22nd the Honors Chorus will perform the National Anthem at the Providence Bruins Game. The students had to buy tickets to this event even though they were performing. The board voted to reimburse the students and chaperones for the cost of their tickets.

SPECIAL FUNDRAISING, 50/50:

This month's winner was Joe and Marissa Farulla. The amount was \$104.09.

MUSIC CAMP & TRIP COORDINATOR:

No new business

HOSPITALITY:

No new business

FUND CLASSIFICATION REVIEW:

No new business

UNFINISHED BUSINESS:

Fund Raising

Need identified for fund-raisers for the students to add to their own accounts. There has been a problem with motivation in the past. We need to find a way to get the information to parents and explain fundraising and how it helps defray the costs associated with Music Camp, lessons, etc.

Will plan fundraising calendar for next year.

If anyone has any ideas give them to Pat Aronson.

By March we should discuss one final fundraiser to help students with costs of Music Camp.

CD

No copy of art work exists. We need to re-do the cover design. Fran Rush will work on that. 150 copies will be made and will hopefully be available by POP's Night.

NEW BUSINESS:

By-Law Committee

We need a committee to re-write the By-Laws. Leah Howe has volunteered. Ellen Schnelle and Marsha Notarangelo volunteered also.

Italy Trip (choral)

There will be 36 students and 13 adults going on the trip. The company will send 1 adult for every 15 students. The school committee has required that there be 1 adult chaperone for every 10 students. 5 chaperones have been chosen, including Catherine Moen, George Usevitch, Leah Howe (trip RN), an additional music teacher and an accompanist.

Since the travel company will only be paying for 2 of the chaperones, the Board voted to pay for the other 3 chaperones.

Nominating Committee

As it is getting close to the end of the year we need a nominating committee to put together a slate of officers for next year. The committee will be chaired by the vice president (Ellen Schnelle) per the by-laws. Peter McFarland and Lorraine O'Connor volunteered to be on the committee.

PRESIDENT'S REMARKS:

Sandy surprised most of us with her announcement that she will be stepping down as president effective immediately. She cited family and job stress and commitments as the reason she can no longer give the office the time and energy needed to do the job well. We all thank her for the great job she has done this year and wish her well. We will miss her, although she promises not to be too far away.

The executive board will have an emergency meeting to fill the position as stated in the by-laws.

**IF YOU ARE UNABLE TO ATTEND THE NEXT MEETING,
PLEASE E-MAIL YOUR CORRECTIONS TO THE SECRETARY
AT: iaurilio@norwodpma.org**