

**Norwood Parents Music Association Meeting Norwood HS 11/14/07**

**Call to order @ 7:07 pm**

**Attendance:** Terry MacDonald, Fran Rush, Dotty Cronan, Brenda Farulla, Kelleigh Moulton, Cathy Moen, Jack Muller, Ed DeJesus, Steve Conant, Carmel Kerrigan, Kate Schick, Lorraine O'Connor, Elizabeth Gassoway, Donna Martin, Chuck Moulton, Paula M. St. Cyr

I. Call to order

II. Opening

- a. welcome/introductions
- b. Exececutive Board vote: the executive board voted to allow 10 students from the TV program to be allowed to piggyback onto the cheesecake fundraiser for an upcoming trip.

III. Report of Officers & Committees

- a. **Secretary:** Letter to Concannon's sent stating the Jazz night change in venue.

A correction to the Oct/07 minutes will be made under treasurer's report to read that under the "Description of Financial Accounts" (not bylaws) states that 10% of proceeds from fundraising events go to **General Fund**. Motion to amend the minutes of 10/07 and to accept the minutes: accepted and filed.

- b. **Treasurer:** Approval of report \$423.00 from MB Classic will be moved from **SA&P Fund** to **Scholarship Fund**. Blackstone/Milville has not yet paid for MB Classic. MB Classic made over \$5000.00.

Auditors have sent an engagement letter to review the board's financials. The auditors would charge \$2400.00 to perform this review. Jack is asking the board to find a less expensive CPA to do the audit and taxes. Jack is also asking the board for an amendment to the By-Laws under Section XII: Amendments to change our financial year from FY July 1-June 30 to Sept. 1-Aug. 31. This will be taken up for discussion at next meeting 12/07.

**Harp Fund:** established in 2001 to buy a new harp and \$\$\$ in the fund to be used to assist students with lessons or for maintenance on the harp. Jack would like to make a motion to turn Harp Fund \$\$\$ over to Cathy Moen's account. Motion made to table the Harp Fund discussion until January '08 meeting and for Jack to do the research on the harp fund and what it was designated for.

**Jimmy & Jenny's net income** \$1768.00.

**PMA unused student account money:** Jack is suggesting that seniors receive a form so that they can designate siblings that may be coming into the program so that these funds can be used for siblings. Motion to approve treasurer's report accepted and filed.

- c. **Vice President:** no report

- d. **Ways & Means:**

- i. Car Wash planned for spring. Too early to book a date. Thank you to Jimmy & Jenny sponsors will be posted in the newspaper by Ed. Carmel requested that the PMA look into a PMA Banner for fundraising events that can be displayed at booths. She will cost out some prices. ??? Trivia night for Jan/Feb. Idea of a paper shredding Co. to shred documents and \$\$\$ would come back to us for fundraising event. Also the idea of an electronic disposal truck fundraiser. (computers,etc).

- ii. **Cheesecake:**

- a. Flyers will be made available to students on 11/20.
- b. Sale ends 11/29.

c. Delivery date 12/7.

e. Fine Arts Director: Tickets on sale for Madrigal Banquet.

f. Standing Committees:

1. SHS marching Band: Gold Medal @ MICCA Finals. Gold medal at NESBA Finals taking 2<sup>nd</sup> place in their Division IV.

Rehearsal for MB at CMS 11/21 with pre-view show for CMS students.

Planning Pizza Party for Jan. 11 to be confirmed.

Thanks from Steve to Terry & Lorraine for all their help during the MB Season with band & guard. Thanks to all those that helped with the Classic and to the entire PMA. Looking into the future: MB staff had a meeting to look at gaining help at the beginning & at the end of rehearsals with equipment. This would free Steve up to talk with staff and wrap things up with students if needed. Needs help with setting up field lights, driving the tractor, help in general (rehearsal pit crew)? Steve is looking at recruiting more bands and at creative ways to attract them.

2. SHS Choral: Boys Madrigal outfits are being sewn by Dotty's Mom.

3. Publicity: Madrigal Banquet 12/8. Advertisement for December concerts to be advertised.

4. Hospitality: Classic a success. Will work on streamlining the menu for next year.

5. CMS instrumental: Dec. 11 & 18 for CMS winter concerts. These are no-pay concerts and question raised as to a donation box be placed at door for voluntary donations. ?? selling clings at the events.

6. CMS choral: 11/27 CMS Honor Chorus to be fitted for vests.

? date for Providence Bruins game. Kids would like to order t-shirts & have PMA front the money. Motion to front the money for t-shirts approved.

7. NHS Music trip: Looking at Washington D.C. 4/17 - 4/20.

g. Special Committees:

1. Marching Band Classic: Thank you letters are being prepared.

IV. Unfinished Business: Brenda has made a request to the school committee members for \$12,809.00 to re-instate UNH Jazz & Winter Guard. Meeting set for 11/20.

V. New Business:

a. President's remarks:

1. Thank you from Chris Martin & Tom Dugan for staples goodie bags. The music staff was very appreciative of these items from the PMA.

2. Semi Formal: DJ booked. Working on ornaments order. Tickets for dance will be \$30.00.

3. Proposed fundraiser - photography with Amy Beaumont at her studio.

Dr. Quigley & principals were notified of the Marching Band's Gold Medals.

VI. Announcements:

a. Next meeting 12/05/07 @ the Moulton's Home.

VII. Adjournment: 9:15pm

Please e-mail me with any corrections @ [tmacdonald@norwoodpma.org](mailto:tmacdonald@norwoodpma.org)

Respectfully submitted,  
Terry MacDonald  
Norwood PMA Secretary