

Norwood Parents Music Association Meeting @ VFW 10/12/05 7:10pm

Attendance: Terry MacDonald, Brenda Farulla, Lorraine O'Connor, Maureen Walsh, Ann Cirillo, Sharon Monroe, Kathy Mitchell, MaryEllen Dondero, Jane Egan, Antonietta Zambito, Fran Rush, John Muller, Marcia Notarangelo, Ed DeJesus, Leah Howe, Bob Howe, Catherine Moen, Dotty Cronan

- I. Call to order
- II. Opening: welcome
- III. Acceptance June & Sept. of Minutes
- IV. Reports of officers and committees
 - a. Secretary: no report
 - b. Treasurer: Ann will send the CPA info. for tax returns and financial statements – she will have an engagement letter from him for the next meeting. Presentation of FY 2005 ending budget. Ann wants to set a proposed budget for FY 2006. Acceptance of Treasurer's report.
 - c. Vice President: no report: Brenda, Chairman of Nom. Committee, reported that all board positions are now full and Ed DeJesus will head up Data Base.
 - d. Ways & Means: no report, although Art Auction tickets were given to board members by Leah Howe. Terry & Leah will follow-up with ticket sales.
 - e. Fine Arts Director: Marching Band has had 2 shows. Madrigals at King Richards Faire. Instrumental lessons have started. Cathy is still working on getting a flute and voice teacher. In the process of collecting the Fine Arts Fees \$100@ H.S. & \$25 @ CMS.
 - f. Standing Committees:
 1. Data Base: 2369 names in data base. Ed has corrected all that he could. Has added YOG to student names. Would like more e-mail addresses.
 2. Publicity: Letter for auction has been placed in the newspaper. Marching Band photo to be put in paper.
 3. Webmaster: 1500 hits to website. Have 100 calendars to sell @\$12 each.
 4. SHS Perf. Coord. Instrumental: Cathy Mitchell will be briefed on her role as concerts approach.
 5. SHS Jazz Band Coord: no report
 6. SHS Marching Band Coord: We have asked that color guard purchase their own flag bags. We are in need of a way to transport Shako boxes to shows: cardboard boxes failed. Marching Band Pizza party set for Nov. 20th 2-5pm. \$75 clean-up fee to be paid to VFW. Will seek out NESBA championship volunteers for Nov. 5th.show.
 7. SHS Perf. Coord. Choral: Leah & Bob have pictures for website from King Richards faire. Tuxedos to be ordered for new choral boys.

8. CMS Perf. Coord. Instr. no report
9. CMS Perf. Coord. Choral: no report
- g. Special Committees:
 1. Marching Band Classic: 6 bands registered and one exhibition. Sharon needs program, will be done by Fran. Cathy will check with Steve Conant as to what to put on program. Fran will be the band host chairperson for the classic.
 2. Special Fund Raising: Cathy Moen suggesting a gift wrap/cards fundraiser for student accounts through Readers Digest. This will yield 50% returns and will be done through the School Dept.
 3. Trip/Camp Coord. Dotty will have figures at a later date but camp did make money. Dates for camp 2006 to be discussed. This is the last year for contract with Camp Tapawingo.
 4. Hospitality: Food for classic is all set.
- V. Unfinished Business:

Need to discuss how to handle gifts for outgoing members.
Possibly having an operations/guidebook for all other board roles. We will try to do this after the holidays with a committee to get together to edit this when it is done. Each coordinator would update their own role; for January.
- VI. New Business: Dotty asked for CORI forms to be available with PMA.
- VII. Announcements: none
- VIII. Adjournment

Please e-mail me with any corrections @ tmacdonald@norwoodpma.org

Respectfully submitted,
Terry MacDonald
Norwood PMA Secretary