

**Norwood Parents Music Association Meeting Norwood HS 10/10/07 revised**

**Call to order @ 7:10 pm**

**Attendance:** Terry MacDonald, Fran Rush, Dotty Cronan, Brenda Farulla, Kelleigh Moulton, Cathy Moen, Jack Muller, Ed DeJesus, Steve Conant, Carmel Kerrigan, Kate Schick, Lorraine O'Connor, Deb Cronan, Bob Howe, Elizabeth Gassoway, Martha Maroun, Eleanor Travers

I. Call to order

II. Opening

a. welcome/introductions

b. Executive board vote: upon previous discussion regarding Madrigal attire & costs of materials, the executive board voted & approved the cost up to \$500.

III. Report of Officers & Committees

a. Secretary: Approval of Sept. 2007 minutes accepted and filed.

b. Treasurer: Approval of treasurer's report accepted and filed.

Jack stated that according to the **Description of Financial Accounts** 10% of proceeds from fundraising events must go to the General Fund.

c. Vice President: no report

d. Ways & Means:

i. Jimmy/Jenny: 25 auction items obtained. Volunteers needed for the night. Need to sell 4 more tickets to break even. 2 ticket sales obtained at this meeting. Fresh Start has the final count. Discussion regarding getting the event information to the elementary schools. Can't place notices in children's backpacks.

Goal for the PMA to have table at Instrumental sign-ups and to get our meeting dates advertised. ?? whether Dr. Quigley will allow flyers.

ii. Cheesecake:

a. Flyers will be made available to students on 11/15.

b. Sale ends 11/29.

c. Delivery date 12/7.

e. Fine Arts Director: Lesson program is up & running.

f. Standing Committees:

1. SHS marching Band: Competition Melrose - Silver Medal

11/14 Methuen MICCA show. Brenda mentioned the band's 1<sup>st</sup> place standing at PTA. Steve contacts the HS morning news to announce their Medal standing.

2. SHS Choral: Budget will be submitted next month. Thank you for the funds for the Madrigal boy's attire. New pattern has been chosen for the boys outfits.

King Richard's Faire 10/7 Pictures are on PMA website.

Madrigal Banquet costs sheets presented and ticket price will go up to \$35. ???Should we sell poinsettias @ the end of the night?

Motion made and accepted as to raising the cost of the Madrigal ticket price to \$35.

Discussion rose regarding student officers to write notices for newspaper announcements.

3. Publicity: MB Classic to go into the newspaper followed by Madrigal Banquet 12/8. Advertisement for Cheesecake sale will state "to see HS Music Student".

4. Hospitality: MB preview show went well... Working on menu for the MB classic. Hotdogs, pizza, nachos, soup, chips, candy, H2O, chili,

chowder. Fire Dept. will donate ice. Prices will be on the dollar and .50 cents.

**g. Special Committees:**

1. Marching Band Classic: DPW, police detail contacted. Cash boxes from Jack. Picture of the band to Vickie Dyckes for flyer. Show start time 1pm. Hospitality to set-up at 9am. NHS band to eat at 12 noon. 10 bands - ?? port potties and ask Mr. McDonough where they can be placed if obtained. Ticket prices: \$6 Adults/ \$4 students/children. Rain contingency plan to be reviewed. Bob Howe will take care of photos and audio. ??? Detour some buses to Cleveland School/check with Joe McDonough.

**IV. Unfinished Business:**

a. Motion to table letterhead logo change: accepted.

**V. New Business: a. President's remarks:**

1. Taking judges out after event (MB Classic). Proposed to include music staff, judges, PMA President, VP, announcer. Others who attend will be expected to set up their own tab. The tab will be reasonably limited & monitored by Brenda & Kelleigh.

2. Staples has donated goodie bags with school supplies and these will go to music staff from the PMA as a thank you.

First Grade reading books will be donated to the students at the Callahan School.

**VI. Announcements:**

a. Next meeting 11/14/07.

b. Meeting for Dec. will be 12/05 due to concert schedule.

**VII. Adjournment: 8:50 pm**

Please e-mail me with any corrections @ [tmacdonald@norwoodpma.org](mailto:tmacdonald@norwoodpma.org)

Respectfully submitted,  
Terry MacDonald  
Norwood PMA Secretary