

Norwood PMA Meeting Minutes for February 24, 2010
Meeting Commenced at 7:12 pm

In attendance: Kelleigh Moulton, Carmel Kerrigan, Kate Schick, Jack Muller, Donna Martin, Lorraine O'Connor, Jane Egan, Dotty Cronan, Brenda Farulla, Dave Mueller, Karen Mueller, Liz Gassoway, Beth Maloney, Sheila Bennett, Cathy Connor-Moen, Steve Conant.

I. Call to order

II. Opening/Welcome

III. Reports of Officers & Committees

a. Secretary: minutes to be approved at the next meeting as they were distributed late.

b. Treasurer: PMA activity fund not sure what this fund is used for. Need to look at camp costs/charges for the kids as no money is going into this account. Scholarship funds have all been dispersed but one.

Trip fund discuss later.

Dotty commented on PMA Activity fund-it was set up for parent night dances and other parent night social activities at the time most PMA board members were couples. Jack asked if we need to have it or can we do away with it. Kelleigh suggests we move it to the general fund. Cathy asked if it could be used to cover chaperone costs on trips. Jack states it is cleaner to move it to the general fund and then have a vote on how it is used. Carmel made a motion to move the activity fund to the general fund per Jack's request.

Dave asked about the Alumni Chorus fund-Jack said it isn't our money we just hold it for them. Discussion about going back to reporting expenses, profit, etc on events like it used to be. Discussion about seeing a comparison from year to year on events as well. Cathy asked about the \$881.25 and was reminded that it is the money for Kristi Sailings paid to the revolving account. Waiting on the bill for the plaques from the MB pizza party.

Dotty makes a motion to file the report as presented....motion seconded and report filed.

c. Vice President: Carmel has the ballads for next years board positions. They need to be back at the next meeting.

Carmel wants to know if there is any interest in an adult gathering-Newport bus trip for the day. To be done strictly for fun not as a fundraiser.

d. Ways & Means: Paula not present. Paula emailed Kelleigh the PMA Trivia night profit-it was \$1336.50 it was a great night. Only 15 kids participated in the student account raffle approx \$1600 was earned.

CMS Jazz -Laura Doyle new instructor-jazz clinician over Feb vacation, lunch at the Venice \$8.50/student. Jack asked why the kids had to pay when the HS kids don't.

The Car Wash is booked for May 22nd sign up sheets will be posted 100% profit goes into student accounts.

Plunkett has been re-scheduled as the Matt Brown fundraiser was changed to the same date as Plunkett. The new date is Fri Sept 17th

- Paula and Mike St Cyr are looking for volunteers for MICCA weekend which is April 9, 10 and 11th
 Chateau night is Wed March 10th and our PMA meeting is also this night at the Chateau- 20% of your bill goes back to the PMA, flyers have been distributed and can also be downloaded from the web site.
- e. SHS Jazz Coordinator:** Donna reports that the classic took in \$860 at the door hospitality-Wanda isn't present-Jack stated they spent \$4 more than they took in. March 4th MAJE districts in Stoughton.
 March 13th is UNH
 Beth asked if the PMA could get a BJ's card. Discussion about doing it through Cathy and the Town, Sheila Bennett offered to research getting a BJ's card for the PMA.
- f. President:** Kelleigh reported \$193.25 in ticket sales for the Snowflake Ball (Music Semi). Discussion about keeping the semi in January. Attendance was low. Cathy didn't make a big deal about advertising it. Maybe poll the kids to see what they want. Dotty stated that numbering the tickets was a big help. The set up charge was discussed again, Cathy got some clarification and said it is a one time fee.
- g. SHS Instrumental Coordinator:** Volunteers are needed for the concert on Tues. March 23rd- stage crew, ticket sales, and chaperones. Also will need chaperone volunteers for MICCA weekend as well.
- h. SHS Choral Coordinator:** Liz-Acapella night on Mar 12th looking for water for the performers, \$5 admission will need a cash box and volunteers for the door. Will need 3 checks for that night, there are 5 groups in total and no intermission. Kelleigh and Kate will sell candy and water and will need a cash box. Acapella at Newbury Comics is not happening looking to reschedule for another time.
 Choral Classic is Mar 25th and admission is \$5. All States @ Symphony Hall is on 3/20.
- i. Director of Fine Arts:** Cathy-Florida trip-looking into getting a bus from the school to the airport being paid by her dept. The 3rd payment was due Feb 1st Still waiting on baggage costs.
 All groups were accepted to perform in Disney.
 Three students have pulled out of the trip.
 Jack is looking for figures as he needs time to move the money.
 Carmel states that between Cathy and Brenda luggage and final details should be handled by them and we need an estimate of the remainder costs.
 Steve Conant has fulfilled the request of the travel company with weights and measurements of all instruments to get baggage fees.
 Jack states there is no more money in the trip fund we need to know about incidentals so that money can be moved from the general fund to the trip fund, the board needs time to process this. Dotty recommends a "snow-chain" and also utilizing the connect ed system in the event that something happens.
 Brenda states that past precedence allows us to move money from the general fund to the trip fund, currently has approx 16-17k to turn in. Also has 2 letters from parents to transfer money from student accounts who is handling this? Either Jack

or Cathy should be informed and Brenda requested to be copied on all the emails. Jack stated to just have all the emails go to Brenda.

Great East Festival: 1st deposits are in. Brenda was under the impression that the festival was a one time trip so the money came out of the trip fund if this is going to be annual may need to re-evaluate where this money should be. Jack states to leave it in the trip fund and it can be funded from the general fund. Jack also states we need a vote for the Great East student with a hardship.

Cathy is requesting \$300 for Tom Brooks-MICCA Choral clinician, \$300 for Paul Alberta-MICCA Wind Ensemble clinician, and \$200 for Walter-Orchestra clinician. Bob Howe is receiving the State Advocate Award on Mar 19th at the State MME and Cathy would like to invite the PMA to a party for him on March 27th.

IV. New Business

V. Announcements: NE Brass Band 100 years of Scouting in America-Ken Griffin on trombone, performance is April 11th at 3pm at Xaverian Brothers High School tickets: \$15/Adults and \$10/Students.

VI. Meeting Adjourned.

*****Upcoming Events*****

3/4 MAJE SE Sr. Districts

3/5-3/6 SE Jr. Districts

3/12 Acapella Night

3/13 Jazz/UNH

3/23 Instrumental Classic Concert

3/27 MAJE State Finals

Respectfully Submitted by Kate Schick-Secretary

Please email for any corrections Kate Schick @ kschick@norwoodlight.com